

Know Your Customer (KYC) Form
(FOR COMPANY)

SR. NO.	DETAILS	
1.	LEGAL NAME OF THE COMPANY	
2.	IEC CODE OF THE COMPANY (SELF CERTIFIED COPY OF IEC MAY ALSO BE PROVIDED)	
3.	PRINCIPLE PLACE OF BUSINESS OF THE COMPANY	
4.	COMPLETE ADDRESS OF REGISTERED OFFICE OF THE COMPANY	
5.	COMPLETE ADDRESS OF CORPORATE OFFICE OF THE COMPANY	
6.	COMPLETE MAILING ADDRESS OF THE COMPANY	
7.	CONTACT PARTICULARS OF THE COMPANY:- (I) ALL TELEPHONE NOS.	
	(II) FAX NOS.	
	(III) E-MAIL ADDRESS	
8.	CERTIFICATE OF INCORPORATION	
9.	MEMORANDUM OF ASSOCIATION	
10.	ARTICLES OF ASSOCIATION	
11.	PAN NUMBER	
12.	TELEPHONE BILL ON THE NAME & ADDRESS OF COMPANY	
13.	POWER OF ATTORNEY GRANTED TO ITS MANAGERS, OFFICERS OR EMPLOYEES TO TRANSACT BUSINESS ON ITS BEHALF	

**NOTE: SELF CERTIFIED COPIES OF DOCUMENTS LISTED ABOVE FROM SNO. 8 TO 13
MAY BE PROVIDE**

14.	FULL PARTICULARS WITH NAMES, ADDRESS.& TELEPHONE NOS.OF EACH OF THE DIRECTOR OF CO.	
	(I) PARTICULARS OF MANAGING DIRECTOR	
	(II) PARTICULARS OF DIRECTOR (1)	
	(III) PARTICULARS OF DIRECTOR (2)	
	(IV) PARTICULARS OF DIRECTOR (3)	

PASTE PASSPORT
SIZE PHOTOGRAPH
OF THE FIRST
DIRECTOR
AND SIGN ACROSS

PASTE PASSPORT
SIZE PHOTOGRAPH
OF THE SECOND
DIRECTOR
AND SIGN ACROSS

PASTE PASSPORT SIZE
PHOTOGRAPH OF THE
SECOND DIRECTOR
AND SIGN ACROSS

PASTE PASSPORT SIZE
PHOTOGRAPH OF THE
SECOND DIRECTOR
AND SIGN ACROSS

DECLARATION:-

I _____ One of the Director

of M/s _____ do
hereby Certify and Affirm that the Particulars submitted above are true and correct and nothing has been
Concealed or Mis-declared. I also undertake that I shall be liable to submit on my own, the change in any of the
particulars given above from time to time to the Custom Broker (CHA)/Custom Department.

DATE _____

(SIGNATURES WITH SEAL)

NAME: