

Documentation

Procedures

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Subject: Issue of Customs House Agent License formations – regarding.

(iv) Know Your Customs (KYC) norms for identi

In the context of increasing number of offences invol such as misuse of export promotion schemes, fraudu incentives and duty evasion by bogus IEC holders etc Board to put in place the "Know Your Customer (K that they are not used intentionally or unintentionall who indulge in fraudulent activities. Accordingly, Re has been suitably amended to provide that certain of verify the antecedent, correctness of Import Export (his client and the functioning of his client in the decla independent, authentic documents, data or informati guideline on the list of documents to be verified and customer is enclosed in the Annexure. It would also customer to furnish to the CMA, a photograph of him individual and those of the authorised signatory in re organizations such as company/ trusts etc., and any the annexure.

Download Forms KYC Registration

Supporting Documents required

1. Recent Photographs of Directors / Proprieto
2. Memorandum of Article of Associate
3. Latest Bank statement
4. Attested copy of Telephone Bill / Electricity
5. Attested copy of PAN
6. Attested copy of Company Registration Cer
7. Attested copy of Partnership / Proprietorsl